

OCDC Board Minutes For June 2024 Meeting

Date: 06/27/2024

Minutes Taken By: Tami Hogue-Lorenzen

Members Present: Rosa Yaeger (chair), Jessica Filler (vice-chair), Tami Hogue-Lorenzen (phone), Stephanie Cronin, Deb O'Reilly, Kelly Hanson

Staff Present: Kim Leiferman, Pat Hoffman, Sue Glodt, Betty Hanson

Call to Order at: 12:01 pm

Quorum established: 12:01 pm

Approval of Agenda:

Motion to approve the agenda with the addition of Wage Scale, Resignation of Fiscal Administrator, and Water Heater to New Business made by Jessica, second by Kelly. Motion carries.

1. Announcements/Information:

Note July Meeting will be at Lilly Park in Fort Pierre on Monday, July 22nd at 5:30 pm

2. Consent Agenda:

Motion to approve the Consent Agenda by Jessica, second by Kelly. Motion carries.

Minutes

EHS Monthly Reports

HS Monthly Reports

Meals and Snacks

Financials

Credit Card Statement

3. Policy Council Report: Sue gave update and minutes were shared with Board

4. Old Business:

None

5. New Business:

Fiscal Procedures: No findings in audit. Auditor will present the audit at our August meeting.

Motion to approve updated fiscal procedures made by Jessica, second by Kelly. Motion carries.

Child Accident Insurance: Cancel insurance for this year since we already have liability coverage. Motion by Jessica to cancel existing policy that is not needed, second by Deb. Motion carries.

Board Self-Reflection: Comments given on good attendance, board well informed. Meetings organized. Staff welcoming.

Personnel Policies and Procedures: Sue reviewed the changes. Motion to approve recommended changes to Personnel Policies and Procedures Manual made by Jessica, second by Deb. Motion carries.

Health Services Advisory Committee Minutes: Tami reviewed the notes and gave updates on dental, nutrition, new emergency dental policy in review, and staff wellness. Motion to accept minutes by Kelly, second by Deb. Motion carries.

Child Outcomes and Curriculum Committee Minutes: Pat reviewed. All areas showed growth. Motion to accept Child Outcomes and Minutes made by Deb, second by Jessica. Motion carries.

Wage Scale: Recommendation to add Master's Degree into wage scale for Fiscal Administrator position. Motion to approve by Jessica, second by Kelly. Motion carries.

Resignation of Fiscal Administrator Kim Lieferman: Motion to accept the resignation of Kim by Kelly, second by Jessica. Motion carries.

Water Heater: 3 quotes received. Motion to approve the quote from Olson Plumbing made by Jessica, second by Kelly. Motion carries.

6. Training

Coaching Program: Betty was set to present about the coaching program but will be rescheduled at a later date due to time constraints.

Meeting adjourned - Motion to adjourn at 12:56 pm made by Jessica, second by Kelly. Motion carries.

Next Meeting- Monday, July 22nd at 5:30 pm in Lilly Park in Fort Pierre. Joint picnic with policy council. Families are welcome.